

Subject: Fw: ASCCC OERI: Request to Submit Letters of Intent - Clarifications and Extended Deadline
Date: Tuesday, October 29, 2019 at 3:16:26 PM Pacific Daylight Time
From: Ceccarini, Paola <pceccarini@contracosta.edu>
To: CCC ALL Faculty <cccalfaculty@email.4cd.edu>
Attachments: Outlook-ASCCC_OER_.png

Hello CCC faculty,

For those of you interested in "increasing the likelihood of faculty adoption of OER by either making an OER text-equivalent available, improving upon an existing OER text-equivalent, or developing ancillary resources that facilitate OER adoption," please, read the following announcement from ASCCC OERI.

Let me know if you have any questions.

Best,

Paola Ceccarini
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OER Library Liaison
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Contra Costa College Library
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From: OER Initiative <ASCCC_OER@LISTSERV.CCCNEXT.NET> on behalf of Krystinne Mica <krystinne@ASCCC.ORG>
Sent: Monday, October 28, 2019 10:12 AM
To: ASCCC_OER@LISTSERV.CCCNEXT.NET <ASCCC_OER@LISTSERV.CCCNEXT.NET>
Subject: ASCCC OERI: Request to Submit Letters of Intent - Clarifications and Extended Deadline

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ASCCC Open Educational Resources Initiative (OERI) – Request to Submit
Letters of Intent – REQUIRED – **Due 5:00pm, November 1, 2019**

Greetings!

The ASCCC OERI is an ASCCC initiative that has five initial years of funding. A primary

goal of the OERI is to increase student success and address educational inequities by increasing the availability of open educational resources (OER) and adoption of OER text-equivalents by California community college (CCC) faculty. In order to contribute to the available OER, the OERI will fund a second round of OER development by CCC faculty that would support work to be completed no later December 15, 2020. Funded proposals will address identified gaps in currently available OER. All products completed with these funds must be licensed as CC-BY or CC-BY-NC. The focus of funded activities must be on increasing the likelihood of faculty adoption of OER by either making an OER text-equivalent available, improving upon an existing OER text-equivalent, or developing ancillary resources that facilitate OER adoption.

The Letter of Intent process is not intended to prompt you to develop a perfected proposal. The goal is to encourage faculty to consider projects that they would like to have funded and to delineate what is involved in that work. Please think of your submission as a 1st draft. Although this step is required, your submission will not be subject to any evaluation. It will, however, be reviewed so that we can offer guidance and assist those who need it in finding collaborators.

Due to the fires and power outages that are impacting many of our communities, we are extending the deadline for submission of your Letter of Intent. **Submission of a Letter of Intent by 5:00pm on November 1, 2019, is required if you intend to submit a response to the Request for Proposals.** The Request for Proposals will be made available no later than November 8 and submissions will be due at 5:00pm on Monday, December 16, 2019.

While the OERI will be providing an overview of identified statewide priorities, activities that are well-justified and beyond the scope of these priorities will be considered.

Interested faculty need to submit a Letter of Intent by 5pm on November 1 at <https://tinyurl.com/LOI-ASCCC2019>. The submission site is a Google form that will gather identifying information and will then provide a space for you to paste your submission.

Collaboration across districts is a required component of all proposals. Collaboration is a required element as your product must be designed to serve the state, not merely your course, program, or college.

The letter can be brief but should discuss the following.

1. **An outline of the activity and the outcome.** Examples of activities:
 - a. Curating a textbook.
 - b. Creating ancillaries for an existing textbook or generic ancillaries that would be useful to the discipline more generally (e.g., videos, images, test banks).
 - c. Expanding or updating portions of an existing textbook.
2. **Resources needed.** Examples of resources the OERI can provide:
 - a. Peer review, if not part of the project.

- b. Assistance in finding faculty members for your activity. OERI can aid in identifying collaborators, as needed.
- c. Other technical assistance, such as basic assistance with attributions and accessibility.
- d. Note - if copyediting will be needed, please incorporate this activity into your timeline and budget. Budgeting guidelines will be provided when the Request for Proposals is released.

3. **Anticipated collaboration.** The nature of the proposed collaboration should be identified. If assistance identifying collaborators is needed, please make this explicit.

4. **Budget.** Delineate the compensation that is needed for faculty time and any resources that may be required. If specific expertise is anticipated, please include this in your budget and timeline. Please provide estimates of the time required and specific rates of pay for all personnel involved. Further guidelines will be provided in the Request for Proposals. *Please provide your best estimates with respect to time involved and associated costs. If "specific rates of pay" are not readily available, you may merely specify the amount of time and the type of personnel.*

5. **A timeline.** Clear deliverables must be identified with specified due dates for at least two interim phases of the work and completion. *What deliverables would you be able to share prior to the project's completion?*

6. **Potential statewide impact.** How many faculty will likely adopt this resource? *While we don't expect you to have direct measures of this, please discuss any information you have about the gap you are filling.* For example, if you are writing ancillaries for a textbook, you could discuss the number of faculty you know are using the book. Also discuss how broadly available the course you are developing resources for is. Is it only offered on your campus or a common course? Is it a capstone course or a general education course? *Additional guidance will be provided with respect to documenting impact after the Request for Proposals has been issued. Please provide all information you have readily available at this time.*

7. **Your experience with OER.**

- a. Have you already looked for resources in this area?
- b. Have you used OER for this or other courses?
- c. Have you attended any trainings or webinars on OER?
- d. Have you authored or curated any OER?
- e. Have you peer-reviewed any OER?

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